

# Your library card.

To loan from the library you must show your library card. It costs nothing to get a card, but we need to see your legitimation.

The library card is a valuable document, which means that you take responsibility for all loans on your card. Should you lose your card, please contact us so we can block it for you. A new card costs 20 kr.

## Library loan period

The loan period is normally 28 days. It is shorter for periodicals and films\* and if there is a waiting list.

A few days before the loan period expires, you will receive a reminder from us. You choose yourself if you want your reminder as a sms, an e-mail or a letter.

## Extending your loan

If you wish to extend your loan, please contact us or arrange a loan extension on "Mina sidor" on the internet. You can extend your loan for a maximum of two periods. You can extend film loans for only one period.

## Reserving books

If you wish to put yourself on the waiting list for a book, you can either contact us or you can reserve the book yourself on "Mina sidor" on the internet. When it is your turn you will get a message as a sms, an e-mail or a letter from us, informing you of the date when you must collect it at the latest.

## Delay fee

If you are late returning a loan we will charge you a delay fee of:

Books, cd:s and periodicals:	1 kr/day
Films*:	10 kr/day
Interlibrary loan:	10 kr/day

If your dept to the library exceeds 100 kr, you will not be allowed to borrow or place yourself on a waiting list.

## Replacement fee

If the item you have loaned has broken or been lost, you must replace it at a fee of at least:

Book:	200 kr	Dvd:	400 kr
Children's book:	110 kr	Cd:	150 kr
Audiobook:	200 kr	Periodical:	50 kr

\* To loan a film you must be over 15 years.